

AN ORDINANCE AMENDING TITLE 2, CHAPTER 5, OF THE SIGNAL MOUNTAIN TOWN CODE, TO INCLUDE NEW SECTIONS 2-512 THROUGH 2-519, REGARDING THE "SIGNAL MOUNTAIN ACKNOWLEDGEMENT AND MEMORIAL DONATION POLICY.

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BE IT ORDAINED BY THE COUNCIL OF THE TOWN OF SIGNAL MOUNTAIN, TENNESSEE, THAT

SECTION 1. Title 2, Chapter 5, of the Signal Mountain Town Code is amended to add new Sections 2-512 through 2-519 which will include the following language:

**2-512. Town of Signal Mountain Acknowledgment and Memorial Donation Policy.**

A. **Purpose and Objective:**

1. To provide a means for citizens of Signal Mountain to acknowledge or memorialize an individual or individuals, whether living or deceased, by donating either tangibly or intangibly to the Town of Signal Mountain.
2. To permit donations to acknowledge and memorialize any and all individuals without regard to merit or contribution to the Signal Mountain Community.
3. To ensure donations meet certain qualitative criteria that will preserve the character, resources, and natural beauty of the mountain and will be of benefit to its residents.

**2-513. Standard Donations – "Needs List".**

- A. The Design and Review Commission (DRC) will request and maintain a "Needs List" from each Participating Organization (PO), such as the Town parks, playgrounds and facilities, sports and recreation leagues, schools, guilds, the Signal Mountain Playhouse, the Christmas Train, and other organizations or clubs within the Town.

- B. Such needs may include tangible items such as park benches, planters, native trees or shrubs, flag poles, bleachers, sports equipment, foot bridges, trails, recreation equipment, computers, audio or video equipment, art supplies, furniture, furnishings, library books or collections, etc.
- C. Non-tangible monetary donations may include educational, recreational, sports or camp scholarships, funding for projects or other monetary contributions designated for specific groups such as the Town Employee's or Fire and Policeman's Christmas Fund, Garden Clubs, etc.
- D. The DRC will keep a current "Needs List," approved by the Town Council, in a binder at the Town Hall for potential donors, as well as standardized application forms for requests.

**2-514. Non-Standard Donations.**

Although donors are encouraged to select items from the "Needs List," there may be exceptions in special circumstances. For example, a donor may wish to donate substantially by gifting land, a public building or expansion, a playing field, a fire truck or funding for a significant community project, etc., to acknowledge or memorialize an individual or individuals. Any such gift of a non-standard donation shall be presented for consideration by the Town Council prior to any acceptance by the Town pursuant to Section 2-518(B).

**2-515. General Policy Guidelines and Acknowledgments.**

**A. Restrictions and Guidelines:**

- 1. The Parks Board shall review standard donations dedicated to parks. The Recreation Board shall review donations dedicated to Recreation. Standard Donations to the Town shall be reviewed by the Town Manager or his/her designee.
- 2. No donation, memorial or otherwise, may be placed on public or road rights-of-way or in any location that is inappropriate or obstructive or hazardous to vehicles and/or pedestrians.
- 3. The successful growth of donated plant materials cannot be guaranteed. The Town reserves the right not to replace donated trees, shrubs, or other plant material that are removed, damaged or deceased.
- 4. The Town reserves the right to remove, alter or discontinue the use of any tangible donation, acquired partially or entirely with donated funds, should it be necessary or in the best interest of the Town.